



FULL COUNCIL MEETING MINUTES

Friday, September 21, 2012
9:00 a.m. – 12:00 p.m.
1740 West Adams Street, Suite 410
Phoenix, Arizona 85007

A meeting of the Arizona Developmental Disabilities Planning Council (ADDPC) was convened on September 21, 2012 at the ADDPC offices. Notice having been duly given. Present and absent were the following members of the ADDPC, guests and staff.

COUNCIL MEMBERS PRESENT IN PERSON

Will Humble, Chairperson
Monica Cooper
John Black

Susie Cannata
David Copins
William Kirwan

Tim Martin
Ed Myers
Karla Phillips (after item H)

COUNCIL MEMBERS PRESENT VIA TELEPHONE

Dave Cutty
Sherry Klein
Rosemarie Strout

John Eckhardt
Leslie Cohen
Tom Uno

Joyce Millard Hoie
Marv Lamer

COUNCIL MEMBERS ABSENT

Madeline Corzine
Elmer Saufkie

Matt McMahon

Charles Ryan

GUESTS

Chuck Fitzgerald, Department of Economic Security, Office of Faith & Community
John McDermott, Northern Arizona University Institute for Human Development
Sheila Sjolander, Dorothy Hastings and Marta Urbina with the Arizona Department of Health Services Bureau of Women's and Children's Health

ADDPC STAFF PRESENT

Larry Clausen
Shelly Adams

Marcella Crane
Velvet Williams, *intern*

Lani St. Cyr

A. Call to Order

Chairperson Humble welcomed everyone to the meeting. The meeting was called to order at 9:02 a.m. with 16 Council members in attendance at the time achieving quorum and without any conflicts of interest. Around the room introductions were given by all in attendance. There were no conflicts of interest.

Presentations were given to the Council members by the following with supporting documents on the ADDPC website www.azedes.gov/ADDPC under the Newsroom/Meeting Notices & Info tab under archived content:

B. Caring for Children

Presentation was given by Chuck Fitzgerald with the Department of Economic Security, Office of Faith and Community on the topic of Caring for our Children and Youth. He introduced the website of www.arizonaserves.gov which is provided by a taskforce for information on foster care, child care, child protective services, elder independence and transportation for the underserved with the importance and focus being given to children.

C. Consent Agenda

The Consent Agenda was presented to the Council for consideration. The Agenda contained the following items:

- June 22, 2012 Council Meeting Minutes
- Fiscal Report Summary

Discussion was held on several topics related to the agenda which included the following:

- Clarification was provided to Council members on the voting options for the Consent Agenda. The items on the Agenda are presented together and can be either voted on as combined or individual items.

- Discussion was held regarding the approval of a state contracted vendor to perform government affairs activities for the Council. A question was raised about why a Request for Proposal (RFP) was not completed, with a resulting explanation that DES acting as the responsible procurement agency, could not complete the process prior to the beginning of the 2013 legislative session. Council staff will be working with DES Procurement to develop and post a RFP in 2013 to offer a selection of candidates for Council review.

- A motion was made by John Black.
- The motion was seconded by Monica Cooper.
- 13 approving votes were cast with 3 opposing votes and Ed Myers not voting.
- The motion carried.

D. AmeriCorps Service & Volunteerism

Presentation was given by John McDermott, Project Coordinator at the Northern Arizona University Institute for Human Development on the topic of AmeriCorps Service & Volunteerism for people with disabilities. AmeriCorps programs provide human and other resources to community organizations to build their capacity to meet local needs in education, the environment, senior dependent living, public safety, and homeland security. AmeriCorps members recruit, train and manage over one million community volunteers and provides direct service activities for mentoring, tutoring, GED classes, service learning, forest health and mitigation, volunteer recruitment and management.

E. Teen Pregnancy Prevention Program for Developmental Disabilities

Presentations were given by Sheila Sjolander, Dorothy Hastings and Marta Urbina with the Arizona Department of Health Services Bureau of Women's and Children's Health. The priorities are to reduce teen pregnancy, align resources with key priorities to prepare youth with special health care needs to transition to adulthood, provide abstinence and comprehensive education, and promote inclusion of children with special health care needs and intellectual disabilities in all aspects of life.

F. ADDPC Employment Video

The first edit of the new 15 minute employment video that was produced by the ADDPC was introduced and shown by Larry Clausen.

G. Integrated Employment Standing Committee Update

John Black, Committee Chairperson, updated the council on the committee's current projects and partnerships; Self-Employment Leads to Freedom (SELF) Project, State Employment Leadership Network (SELN), Untapped Arizona, Work Incentive Information Network (WINN) Project, Project SEARCH of Maricopa County, and the on-going Employment Video Project.

H. Self-Advocacy Standing Committee Update

Tom Uno, Committee Chairperson, updated the council on the committee's progress following the retreat: Morrison Institute, ADDPC's Grants and Procurement Management Policies and Procedures, Pilot Parents of Southern Arizona for Partners in Policymaking and Project LEAP, and the Southwest Institute for Families for Project SPEAK.

I. Empowerment Through Information Standing Committee Update

Ed Myers, Committee Chairperson, updated the council on the committee's projects: Grant Writing Workshops, Picture of Life for Transitioning Youth, Native American Disability Law Center contract renewal, a Day for Special Smiles Project, Project Vote, Reducing Seclusion and Restraints through PBIS project, conference sponsorship Request for Grant Applications, Government Liaison Traaen & Associates, Public Policy Support and Consultation NASDDDS, Wellness Education and Prevention Project, and the ACDL Emergency Preparedness Proposal.

J. National Disability Employment Awareness Month (NDEAM)

Michael Leyva, ADDPC Contract/Grants Coordinator and staff liaison for the Integrated Employment Committee, presented the proclamation by Governor Jan Brewer declaring the month of October as Disability Employment Awareness Month in Arizona.

K. Council Intern Activities and Accomplishments

Velvet Williams introduced herself to the council and gave a brief update on the projects she has been working on for the council. These projects included updating the Resource Directory, her contributions to a presentation on Tribal Gaming Casino Evacuation and Emergency Preparedness and a project in October for Disability Employment Awareness Month.

L. Organizational Structure

Discussion was held about the progress of sub-committees and the 5-year state plan overall goals. The sub-committees' summary reports are helpful and needed, but more details are needed about consent agenda items for review prior to meeting. Discussion was held requesting that the sub-committee meeting minutes are sent to all council members via email after the meeting in addition to the website where they are always posted. Discussion was held about the Executive Committee being the final entity to approve grants when the full council has a fiduciary responsibility. Discussion was held about the possibility of having more full council meetings a year to review and approve funding which would allow appropriate time to allocate dollars on consent agendas and the front-end of individual committee projects. The attendance at meetings was stressed with a minimum of 13 members present to achieve quorum. Suggestions were made to allow more agenda time to discuss specific projects directed by the sub-committees. Focus project topics at the annual retreat and specific sub-committee mini retreat/strategic sessions will be held in February 2013. Consensus was that the distinction between governments and procedure. Council is struggling with the procedural aspect and strategic direction. Suggestion was made to allow an hour at November meeting for a presentation of projects.

M. Next Meeting Date

The next full council meeting date was announced for Friday, November 16, 2012 from 9:00 a.m. to 12:00 p.m.

N. Call to the Public

There were no public members present.

O. Adjournment

- A motion was made by Ed Myers.
- The motion was seconded by Monica Cooper.
- The motion carried and the meeting was adjourned at 11:45 a.m.